

Newport Harbor Corporation



Employer Description: Newport Harbor Corporation is an employee-owned (ESOP) hospitality company located in Newport, Rhode Island, that owns and/or operates Newport Restaurant Group, Castle Hill Inn and Papa Razzi Trattoria

<http://www.castlehillinn.com/>

<http://www.mooringrestaurant.com/>

<http://www.22bowens.com/>

Orientation Requirement: Please note that all students interested in accepting this job must arrive on one four scheduled arrival dates, which will be sent to you after you have been offered a position. You will have to spend two nights in New York City, attend an orientation at InterExchange's office and apply for your Social Security card prior to traveling to the job. InterExchange will provide you with instructions on the Social Security card application process, travel details to your employer as well as a discount code for booking rooms at Hostelling International.

Number of Positions: 20

Job Types:

Castle Hill Busser – 6 positions

Castle Hill Food Runner – 4 positions

Castle Hill Cocktail Server – 2 positions

Castle Hill Catering Server – 2 positions
Castle Hill Housekeeper – 2 positions
Mooring Bussers – 4 positions
22 Bowens – 2 positions

Job Descriptions: Castle Hill F&B Support

All J1 students will be hired as Castle Hill F&B Support, and will be trained in one or more specific roles within the Food and Beverage department and scheduled accordingly. Students may end up working one position throughout their time, or may shift back and forth between positions within the same week/month and sometimes day. The Inn and all of its departments are very busy from June through September, with some dependency on weather and seasonal changes. The entire property is a luxury experience for all of our guests, where staff must exhibit a very high level of communication skills, professionalism, presentation, and work ethic. Proper training is provided, and policies must be adhered to in order to meet and exceed our guests' expectations. Due to the varying business levels, staff may be scheduled to work more than five shifts or forty hours per week in order to meet the business needs.

Castle Hill Inn contains the following departments:

- The Lawn – Outdoor dining, serving classic New England fare to a discerning clientele of Inn guests, locals, and tourists.
- The Dining Room – Fine dining, Forbes Four Star restaurant serving dinner only indoors. Mostly couples enjoying romantic evenings or special occasions.
- The Chalet – Catering venue serving weddings, corporate groups
- The Inn – Relais & Chateaux, Forbes Four Star inn with 33 guest rooms, for F&B this entails serving breakfast, room service, and afternoon tea

The Mooring and 22 Bowen's Wharf are iconic Newport Restaurants located right in the center of the town, overlooking the water and yachts.

- The Mooring is a high-end restaurant that serves primarily seafood and is very busy.
- 22 Bowen's Wharf is only steps away and is a gorgeous steakhouse with indoor/outdoor seating.

Students may work in the following roles:

- Busser
- Housekeeper
- Food Runner
- Cocktail Server
- Bar back
- Catering Server

English Requirements: Strong English, as you will be interacting with customers on a day to day basis. It's important to be outgoing and friendly!

Work Dates:

- Arrival Dates – Mid-May to June 22nd
- End Dates – September 20th to September 30th

Male/Female, Couples, Friend Groups: Couples ok, friend groups ok

Salary: \$3.89 - \$12.00/hr

Wages under minimum wage (\$10.10) are tipped support positions

Training shifts will be paid at minimum wage (\$10.10) without tips

Rapid Paycard: Newport Harbor Corporation is offering you a great benefit — getting paid on the **Rapid! PayCard® MasterCard® Card**. You can have your pay automatically deposited to the paycard, giving you instant access to your money the morning of every payday. Use this card to withdraw your money at participating ATM's with no fee, make store purchases (including cash back, where available) and utilize your card internationally are just some of the features this card offers.

Work Hours: As weather can be a factor for our locations it is important to understand that you will work an average of 32 hours a week during your course of employment. Therefore, your day to day schedule will vary but you should expect by the end of the program, if you worked all scheduled shifts, you will average 32-40 hours per week.

Housing Information: You will be living in a three-bedroom apartment, with one or two students per room, with five students in total per apartment. There is a full kitchen, bathroom and living room. There is a coin operated washer and dryer in the basement. Utilities are included; however, TV and internet are not included, but you can purchase them if you wish.

As part of the agreement to live in our housing, you will sign up for automatic rent payments with Compass Management Group. Your housing costs will be paid weekly in the amount of \$100.00. During your training period (first two weeks) you will not be required to pay rent. After your training period is complete, your automatic rent payments will be due each Friday to Compass Management. Automatic rent payments can be made via your Rapid PayCard or checking account.

Uniform: Staff must provide their own shoes, belts, and socks. Color to be determined by which location you work at.

Area Description: Through the years Newport has made a name for itself in a variety of manners, first as a colony founded on religious freedom, later as the summer playground for the American socialite families with names like Astor and Vanderbilt, as a key location for the United States Navy, and then as the yachting capital of the world. Today, the stories of Newport can be enjoyed on tours through opulent ocean-side mansions, interesting museums, and historic sites such as coastal forts, lighthouses, and worship buildings. For a closer look at the city-by-the-sea, visitors can choose from a variety of walking tours, boat tours, and self-guided tours.